How To Transfer an Entry to Another Rider Before 17th February

To transfer an entry to another rider you first need to find a person willing to buy your entry. If you have trouble finding someone, try asking at cycling clubs, try posting on various cycling forums and on the Capital Punishment Facebook site.

PART 1 – To be completed by the original entrant

To transfer your entry online to an acquaintance you should follow the steps below:

- 1. Send an email to info@capitalpunishmentmtb.com with the heading "Capital Punishment 100km Entry Transfer to Another Rider" for entry transfers within the 100km event or "Capital Punishment 50km Entry Transfer to Another Rider" for entry transfers within the 50km event. Copy the email to the new entrant making sure to put the new entrant's email address in either the 'To' field or the 'Cc' field so that an email can be sent to them. Simply mention in the email that you are transferring your entry to [new entrant's full name]. You will receive a reply email (not immediately as it is not an automatic system) to confirm that your request has been received. An email will also be sent to the new entrant will be sent a link to enter along with a voucher code to cover the cost of the entry fee less \$10. Your 'User Profile' will still be functional. Any merchandise attached to your entry will remain yours. The new entrant will create a new entry from scratch but you will already have paid for their entry.
- 2. You need to arrange reimbursement for your entry between yourself and the person taking your entry

PART 2 – To be completed by the new entrant

Once the original entrant has completed Part 1 (above), the new entrant will receive an email. The new entrant should then follow the steps below:

- 1. Click the link in the email and proceed to create a new race entry from scratch that has already been paid for by the original entrant. Use the voucher code from the email to cover the cost of the entry fee less \$10. You need to pay the \$10, which is the transfer fee, to complete your entry online.
- 2. Make sure you reimburse the race entry fee to the person who transferred their entry to you.